

NO. MAFSU/Conv-XII/140/25

Dated: 13/02/25

QUOTATION CALL LETTER

Registrar, Maharashtra Animal & Fishery Sciences University, Nagpur intends to call quotations from the manufacturers/dealers/suppliers/start-up company for the supply of Graduation Robes for the graduates receiving degree during the convocation ceremony of XII Convocation of MAFSU, Nagpur which is scheduled on 04/03/2025.

Sr. No.	Particulars	Approximate Quantity	Rate per set Graduation Robe
1	Graduation Robe on Rent Basis: Complete Graduation Robe of black colour made of satin fabric including cap with tassle for graduates receiving degree during the convocation ceremony of XII Convocation of MAFSU, Nagpur	600	

The quotation should be in the name of **Registrar, Maharashtra Animal & Fishery Sciences University, Nagpur** with clearly mentioning the "Quotation for Graduation Gowns for Students on rent basis during XII Convocation" on upper side of envelope.

Terms & Conditions: -

1. The firms should submit TAN/PAN copy/Shop Act Certificate.
2. GST Registration certificate copy.
3. Duly signed declaration as per **Annexure-1** must be submitted along with the quotation.
4. The rates quoted shall be inclusive of all taxes. FOR Nagpur.
5. The firm should produce the specimen /sample of the Graduation Robe for is quality on or before opening of the quotations.
6. The firm shall arrange for door to door and manpower services.
7. The required number of gowns etc should reach one day prior (on 03/03/25 before 10.00am) to the Convocation Cell, MAFSU positively.
8. The gowns can be collected back on 05/03/21.
9. The gowns should be in dry cleaned and properly packed
10. Any kind of advance payment will not be made.
11. The quantity may increase or decrease. Payment will be made of for actual number of graduation robes used during convocation ceremony.
12. The rates should be valid for one year.
13. Registrar, MAFSU, Nagpur reserves right to accept or reject any or all quotations without assigning any reason.
14. Quotation should reach to 'The Registrar, Maharashtra Animal and Fishery Sciences University, Futala Lake Road, Nagpur-440001 (MS)' on or before **24/02/25** up to **17.00 Hrs.**
15. Quotations will be opened on **25/02/25** at **15.00 Hrs.** in the Office of Convocation Cell, MAFSU, Futala Lake Road, Nagpur.


Registrar,
Maharashtra Animal & Fishery Sciences University,
Nagpur



Annexure-I

Declaration confirming the absence of any conflict of interest

I, the undersigned _____ (Name of the firm)

submitting a quotation in respect of call for quotation as per the reference number NO.

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- I/we do not have any conflict of interest with purchase office in connection to the contract.
- I/we have submitted only one (single) quotation under this contract.

Signature

Name/Seal of the firm